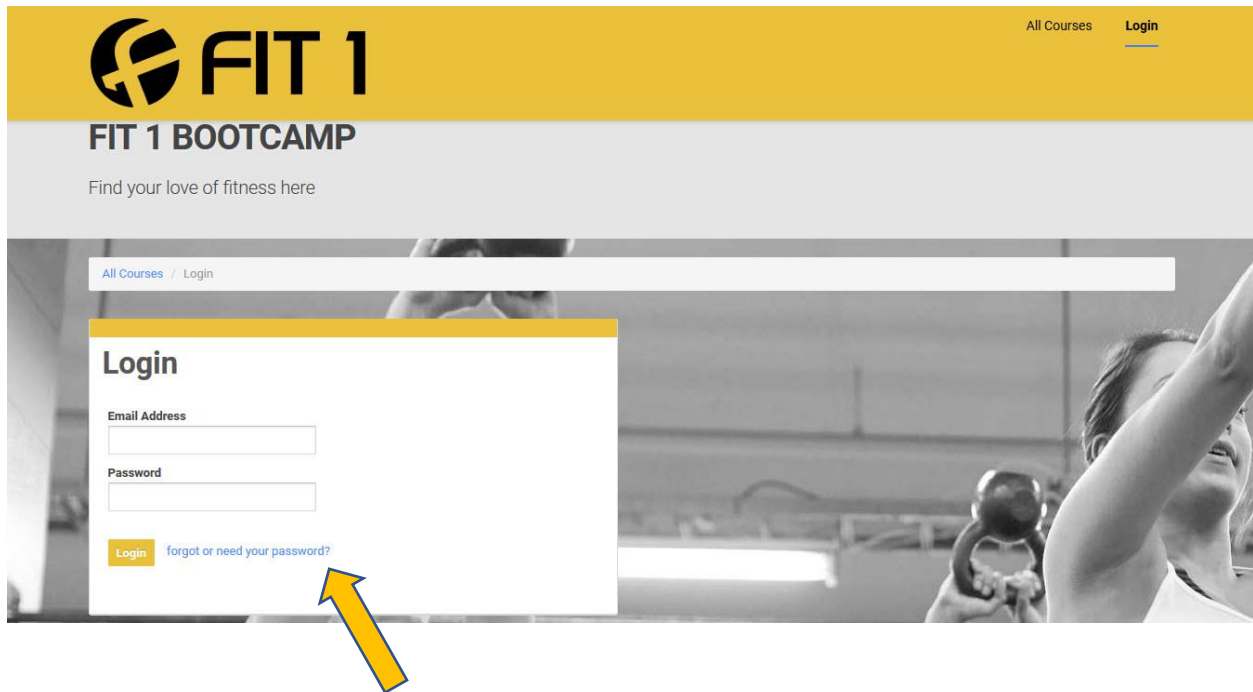


HOW TO BOOK A CLASS THE MEMBER PORTAL

How we're limiting attendance for the classes.

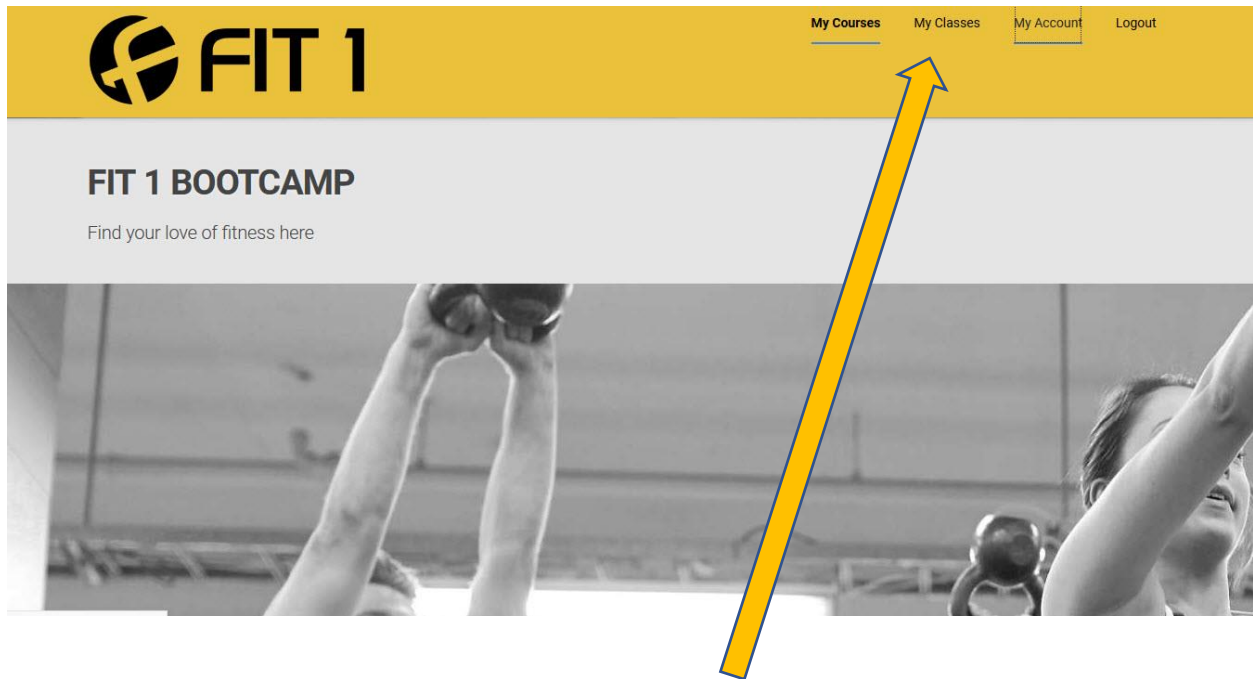
Visit <https://fit1-bootcamp.sparkuniversity.co/login.aspx>

STEP 1



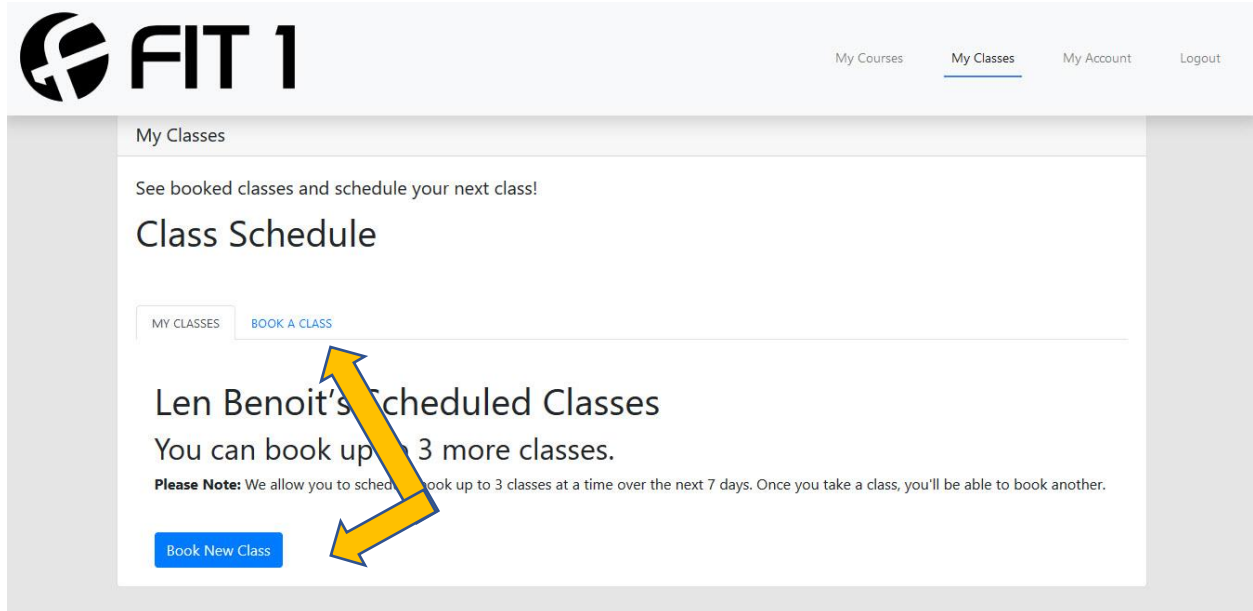
- Enter your email address and password. If you don't know your password click on forgot password, go to your email account and create a new password.
- Revisit login page with email and password and login
- Go to next step

STEP 2



- Click on My Classes at the top left of the page

STEP 3



- Click either the “BOOK A  CLASS” tab or

STEP 4

Class Schedule

MY CLASSES BOOK A CLASS

Book a Class

Select a Date Below To View Classes:

August 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27	28	29	30	31	1
2	3	4	5	6	7	8

- Select a Date Below To View Classes:

STEP 5

FIT 1 My Courses My Classes My Account Logout

MY CLASSES BOOK A CLASS

Book a Class

Select a Date Below To View Classes:

August 2020

Select a Class for **August 4th, 2020:**

CHOOSE CLASS

- CHOOSE CLASS
- 6:00AM Co-Ed Bootcamp: (09:30 AM - 07:00 AM)
- Quick HITT: (09:30 AM - 10:30 AM)
- 6:30PM Co-Ed Bootcamp: (06:30 PM - 07:30 PM)

- Choose a class in the drop-down menu

STEP 6

FIT 1 My Courses My Classes My Account Logout

MY CLASSES BOOK A CLASS

Book a Class

Select a Date Below To View Classes:

Select a Class for **August 4th, 2020:**

6:00AM Co-Ed Bootcamp: (06:00 AM - 07:00 AM)

View Class Details Book Now!

August 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22

- Click the blue “Book Now!” button

STEP 7

FIT 1 My Courses My Classes My Account Logout

My Classes

See booked classes and schedule

Class Schedule

MY CLASSES BOOK A CLASS

Len Benoit's Sc

You can book up to 2 more classes.

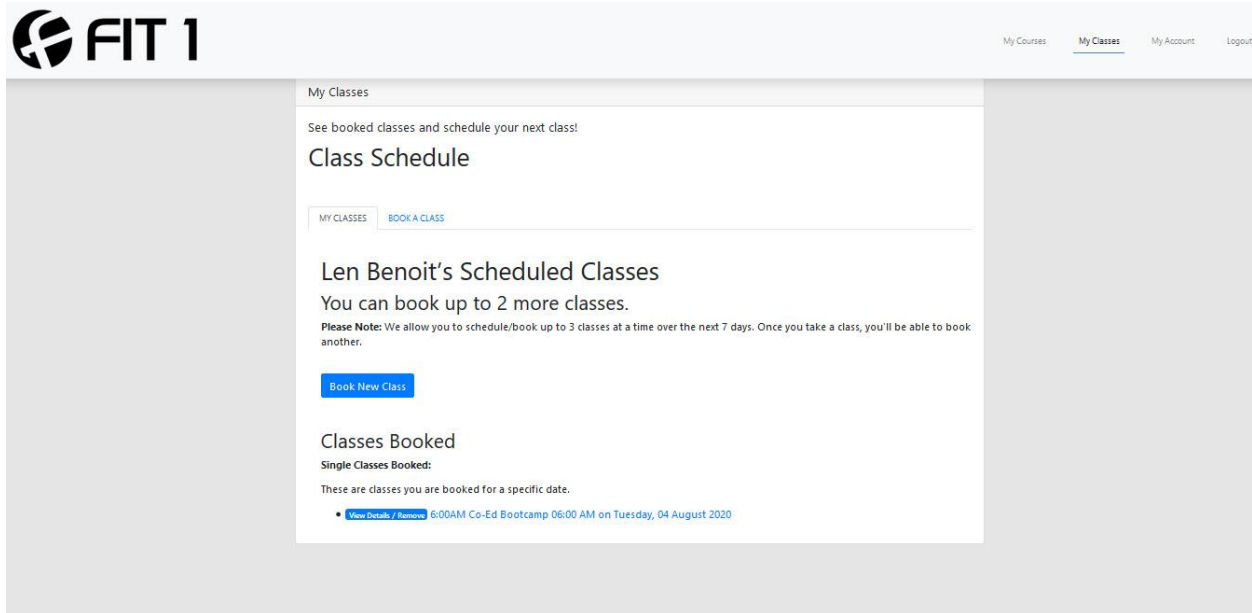
Please Note: We allow you to schedule/book up to 3 classes at a time for the next 7 days. Once you take a class, you'll be able to book another.

Book New Class

Class Added!
You have successfully booked the class!
Close

- You have successfully booked the class when you see this pop up

STEP 8

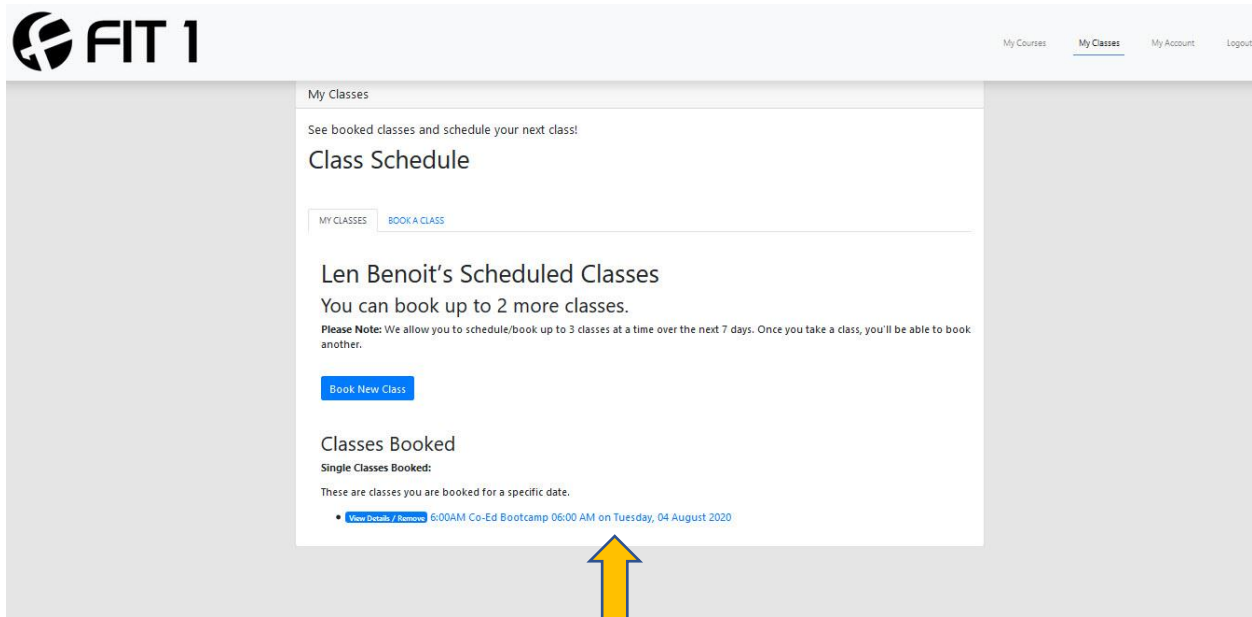


The screenshot shows the 'My Classes' page on the FIT 1 website. At the top left is the FIT 1 logo. On the right, there are navigation links: 'My Courses', 'My Classes' (which is underlined), 'My Account', and 'Logout'. The main content area is titled 'My Classes' and contains the text 'See booked classes and schedule your next class!'. Below this is the heading 'Class Schedule'. There are two tabs: 'MY CLASSES' and 'BOOK A CLASS'. The 'MY CLASSES' tab is active. Underneath, it says 'Len Benoit's Scheduled Classes' and 'You can book up to 2 more classes.' A 'Please Note' states: 'We allow you to schedule/book up to 3 classes at a time over the next 7 days. Once you take a class, you'll be able to book another.' There is a blue 'Book New Class' button. Below that is the 'Classes Booked' section, with a sub-heading 'Single Classes Booked:'. It says 'These are classes you are booked for a specific date.' and lists one class: '6:00AM Co-Ed Bootcamp 06:00 AM on Tuesday, 04 August 2020'. There are links for 'View Details / Remove' next to the class name.

- You can book up to 2 more classes. It shows here which classes you've booked.

HOW DO I CANCEL A CLASS IF I CAN'T MAKE IT?

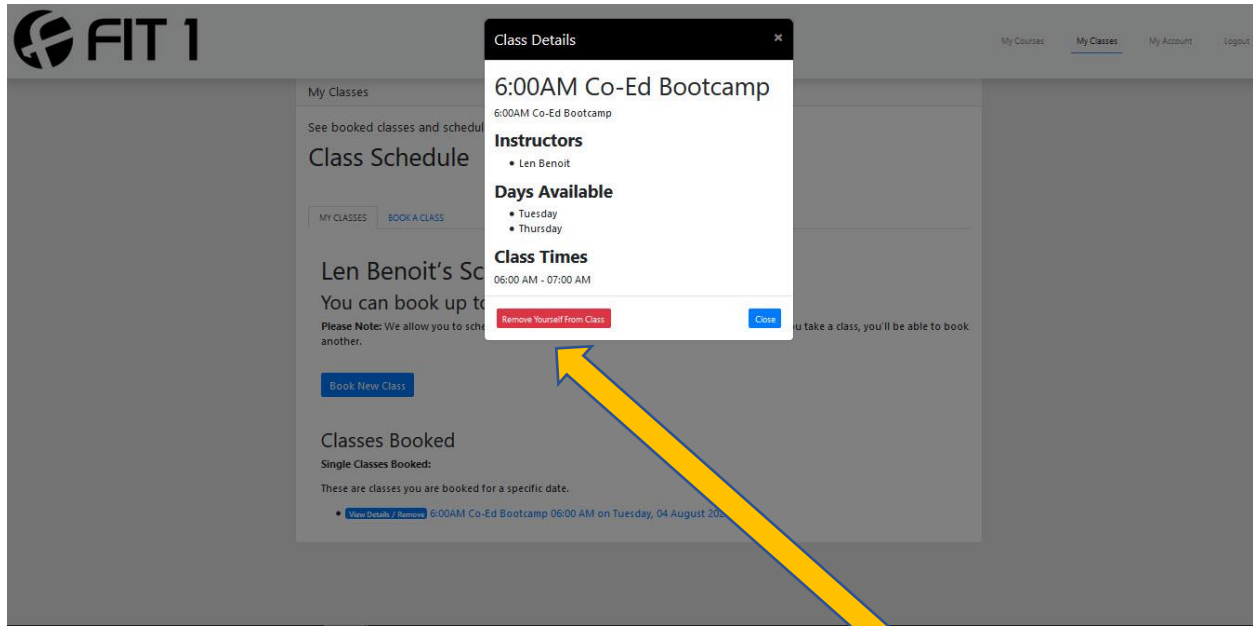
STEP 1



This screenshot is identical to the one in Step 8, showing the 'My Classes' page. A yellow arrow points upwards from the bottom center of the page towards the 'View Details / Remove' link in the 'Classes Booked' section.

- Click under classes booked on the class you've booked here.

STEP 1:



- Click the red button “Remove Yourself From Class”

IMPORTANT

- Before you go make sure to please save this website URL or your tablets, phone, laptop or desk top computers
- If you can't show up for a class please remove yourself from the class so others can come in.
- If the class is full a pop up will tell you so and you simply need to sign in to a different class.
- Please Note: We allow you to schedule / book up to 3 classes at a time over the next 7 days. Once you take a class, you'll be able to book another.